



# CINCINNATUS

INSURANCE LLC

## Be our next Client Liaison Manager

### Who we are

At Cincinnati Insurance, we have a passion for redefining what a client can expect from their insurance agency. If you're looking for challenging, fast paced environment and being part of a winning team, then look no further. We are a modern day, local independent agency representing multiple insurance carriers, embracing technology and giving back to the community.

### What you'll be working on:

- Customizing auto, home, and business insurance packages to meet clients' needs
- Managing client retention and remarketing existing accounts
- Responding to inquiries regarding insurance availability, eligibility, coverages, policy changes, transfers, claim submissions, and billing clarification.

### What you'll need:

- Obtaining Property & Casualty License
- College degree or 2+ years working in a professional office setting
- Well-developed customer service, communication and organizational skills
- Excellent computer skills including but not limited to: Microsoft Word, Excel, and Outlook

### The perks:

- \$40,000-\$60,000 annual salary, negotiable
- Quarterly bonus pay
- Paid time off and paid parental leave
- Paid training and assistance obtaining your license
- Work-life balance

To apply, visit <https://www.cincinnatiinsurance.com/careers>